



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, AUGUST 7, 2024
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Commendation: Recognizing City’s Florida Power & Light Municipal Representative Ben Wesley**
 - 2. Presentation: Broward County Animal Care - Pet Wellness Clinic**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement Monthly Statistics Report – May 2024**
[WP-MonthlyStats-MAY2024](#)
 - 2. Law Enforcement Monthly Statistics Report – June 2024**
[WP-MonthlyStats-JUNE2024](#)
- 9. APPROVAL OF MINUTES**
 1. None.
- 10. RESOLUTIONS – CONSENT ITEMS**
 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT FOR OPTIONAL COUNTY SERVICES FOR KEEP BROWARD BEAUTIFUL; HOUSEHOLD HAZARDOUS WASTE AND ELECTRONICS AND BULK TRASH AND YARD WASTE DROP-OFF PROGRAMS BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR SOLID WASTE

DISPOSAL SUPPORT SERVICES; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-59)

RESO. 2024-59 - West Park - Executing Interlocal Agreement - For Optional County Solid Waste Interlocal Agreement - Broward County Optional Services FY2025

Memo - Interlocal Agreement Broward County Solid Waste Optional Services

Memo - Proposed Changes to Broward County Optional Services Rates

Executing Interlocal Agreement with Broward County - Household Hazardous Waste

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING AND AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE LAW ENFORCEMENT TRUST FUND FOR FUNDING OF THE CITY'S YEAR-ROUND JUVENILE CRIME PREVENTION PROGRAM AND YOUTH COUNCIL PROGRAMS INITIATIVES FOR FISCAL YEAR 2024-2025; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-60)

RESO. 2024-60 - West Park - Authorizing Expenditure from LETF Funds - Juvenile Crime Prevention Program

Memo - Authorization to Use State Law Enforcement Trust Fund for Youth Crime Program

Approval for Request to Use LETF for FY 2024-25

Approval to Use LETF Funds - Explorer and Youth Crime Prevention Program

Request for Use of LETF for Juvenile Crime Prevention Program

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE LAW ENFORCEMENT TRUST FUND FOR THE WEST PARK (DISTRICT 1) EXPLORER PROGRAM FOR FISCAL YEAR 2024-2025; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-61)

RESO. 2024-61 - West Park - Authorizing Expenditure from LETF Funds - Youth Explorer Program

Memo - Authorization to Use LETF Funds For Explorer Program and Youth Council

Approval to Use LETF Funds for FY 2024-25

Approval to Use LETF for Explorer and Youth Crime Prevention Program

Request for Use of LETF for Juvenile Crime Prevention Program

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING FOURTEEN (14) SCHOLARSHIP AWARDS RELATED TO THE 2024 CITY OF WEST PARK ANNUAL SCHOLARSHIP PROGRAM; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2024-62)

RESO. 2024-62 - West Park - Approving Annual College Scholarship Awards

Memo - Annual College Scholarship Awards in Collaboration with Sponsors

Annual Scholarship Ranking Form

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED MEMORANDUM OF UNDERSTANDING BETWEEN INTERSTATE PEMBROKE, LLC AND THE CITY OF WEST PARK FOR THE PURPOSE OF AUTHORIZING THE CITY TO MANAGE THE INSTALLATION AND OPERATION OF ELECTRIC CHARGING EQUIPMENT TO BE INSTALLED BY FLORIDA POWER AND LIGHT COMPANY; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-63)

RESO. 2024-63 - West Park - Executing MOU with Interstate Pembroke LLC (Electric Charging Equipment)
MOU Electric Charging Equipment
Memo - Authorizing Execution of MOU with Interstate Development for Electric Vehicle Charging Stations
Cultivating Collaboration for Electric Vehicle Charging Stations

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RATIFYING THE CITY ADMINISTRATOR'S EXECUTION OF A LOCAL SERVICES PROGRAM CONTRACT WITH THE AREAWIDE COUNCIL ON AGING OF BROWARD COUNTY, INC. IN THE FUNDING AMOUNT OF FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00); PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-64)

RESO. 2024-64 - West Park - Ratifying Grant Agreement with Areawide Council on Aging of Broward County
Memo - Executing Local Services Program Contract for FY 2024-25
Ratifying Executed Agreement with Areawide Council on Aging of Broward

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE DEVELOPMENT AGREEMENT DATED JUNE 7, 2023 BETWEEN THE CITY OF WEST PARK AND HOUSING FOUNDATION OF AMERICA, INC., PURSUANT TO REQUEST FOR PROPOSAL #23-0213, FOR TRANSFER, DEVELOPMENT AND USE OF LOTS FOR AFFORDABLE HOUSING; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-65)

RESO. 2024-65 - West Park - Executing First Amendment to Development Agmt dated 6.7.23 (Housing Foundation of America)
First Amendment to 6.7.23 Development Agmt (Housing Foundation of America)
Memo - Broward County - MOU For Infill Predevelopment
Memo - Broward County - MOU For Infill Predevelopment
Executed Development Agreement Amendment (1)

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE DEVELOPMENT AGREEMENT DATED JUNE 7, 2023 BETWEEN THE CITY OF WEST PARK AND KINETIC LIFESTYLE HOMES INC., PURSUANT TO REQUEST FOR PROPOSAL #23-0213, FOR TRANSFER, DEVELOPMENT AND USE OF LOTS FOR AFFORDABLE HOUSING; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-66)

RESO. 2024-66 - West Park - Executing First Amendment to Development Agmt dated 6.7.23 (Kinetic Lifestyle Homes)
First Amendment to 6.7.23 Development Agmt (Kinetic Lifestyle Homes)
Memo - Infill Affordable Housing Development Agreement Amendment
Memo - Broward County - MOU For Infill Predevelopment
Development Agreement Amendment (2)

9. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE DEVELOPMENT AGREEMENT DATED JUNE 21, 2023 BETWEEN THE CITY OF WEST PARK AND KINETIC LIFESTYLE HOMES INC., PURSUANT TO REQUEST

FOR PROPOSAL #23-0213, FOR TRANSFER, DEVELOPMENT AND USE OF LOTS FOR AFFORDABLE HOUSING; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-67)

RESO. 2024-67 - West Park - Executing First Amendment to Development Agmt dated 6.21.23
(Kinetic Lifestyle Homes)

First Amendment to 6.21.23 Development Agmt (Kinetic Lifestyle Homes)

Memo - Infill Affordable Housing Development Agreement Amendment

Memo - Broward County - MOU For Infill Predevelopment

Development Agreement Amendment (3)

10. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE DEVELOPMENT AGREEMENT DATED JUNE 21, 2023 BETWEEN THE CITY OF WEST PARK AND HOUSING FOUNDATION OF AMERICA, INC., PURSUANT TO REQUEST FOR PROPOSAL #23-0213, FOR TRANSFER, DEVELOPMENT AND USE OF LOTS FOR AFFORDABLE HOUSING; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-68)

RESO. 2024-68 - West Park - Executing First Amendment to Development Agmt dated 6.21.23
(Housing Foundation of America)

First Amendment to 6.21.23 Development Agmt (Housing Foundation of America)

Memo - Infill Affordable Housing Development Agreement Amendment

Memo - Broward County - MOU For Infill Predevelopment

Development Agreement Amendment (4)

11. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, EXTENDING THE CODE ENFORCEMENT LIEN AMNESTY PROGRAM FOR ALL CODE ENFORCEMENT LIENS FROM THE EFFECTIVE DATE OF THIS RESOLUTION THROUGH JULY 31, 2025; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-69)

RESO. 2024-69 - West Park - Extending Code Enforcement Lien Amnesty Program to July 2025

Memo - Extending the Code Enforcement Lien Amnesty Program

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, DESIGNATING MAYOR FELICIA M. BRUNSON AS A VOTING DELEGATE TO THE FLORIDA LEAGUE OF CITIES 2024 ANNUAL CONFERENCE; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-70)

RESO. 2024-70 - West Park - Designating the Mayor as Delegate to the FL League of Cities

FLC 2024 Voting Delegate Memo

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. AN ORDINANCE OF THE CITY COMMISSION OF WEST PARK, FLORIDA, AMENDING CHAPTER 28 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES ENTITLED “PLANNING”, SPECIFICALLY AMENDING ARTICLE II, ENTITLED

“VARIANCES AND SPECIAL EXCEPTIONS” BY ADDING SECTION 28-38 ENTITLED “ENFORCEMENT” TO ESTABLISH REGULATIONS AND PENALTIES FOR NONCOMPLIANCE WITH VARIANCE AND SPECIAL EXCEPTION PROVISIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

(Ordinance 2024-02)

[ORD. 2024-02 - West Park - Amend Ord \(Chapter 28 - Enforcement\)](#)

[Memo - Code Amendment Recommendation - Chapter 28 Variance and Special Exception](#)

[Business Impact Statement - Amend Ord. \(Chapter 28 - Enforcement\)](#)

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **HB 1365 – Unauthorized Public Camping and Public Sleeping (Chapter 2024-11)**
[Memo - HB 1365 – “Unauthorized Public Camping and Public Sleeping \(Chapter 2024-11\)”](#)
[Broward County CoC Analysis - Municipalities Facilitated Session Presentation](#)
[Chapter 2024-11 - House Bill 1365](#)
2. **Proposed Funding Application to Resilient Florida Grant for Vulnerability Assessment Program**
[ITEM 15-2 - Proposed Funding Application to Resilient Florida Grant.pdf](#)
3. **Back to School Supplies Giveaway & National Night-Out Event**
[Memo - Back To School Supplies Giveaway National Night Out 2024](#)
[Back to School & National Night Out 2024 Flyer](#)
4. **Free Fresh Food Giveaway Event**
[ITEM 15-4 - Monthly Free Fresh Food Distribution - August 24, 2024](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. None.

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.